



TIPS ON WRITING A WINNING NOMINATION

Schools that have winning nominations, whether once or often, are the ones where teachers have taken the time to provide details and specifics about the student. This is difficult, as we all know time is short, especially for our hardworking teachers. However, there are many untold stories of great kids out there, and we are depending on our teachers to share these stories with us.

Please use the following guidelines when writing a nomination for the DO THE RIGHT THING Award:

- Use the official nomination form provided by the DO THE RIGHT THING Program.
- You may attach one additional double-spaced typed page. It can also be hand written but must be legible.
- The entire nomination (all blanks) must be completed and readable with the child's name spelled correctly.
- A minimum of one paragraph (at least four sentences) is required when describing why this child should be honored.
- Give specific examples of behavior, attitude or accomplishment.
- Write succinctly. The key is quality not quantity.

The following is a list of examples the committee is looking for in selecting winners:

- Keeping their school safe
- Community service or helping neighbors
- Helping the police solve a crime
- Examples of honesty and good citizenship
- Feats of bravery or heroic acts performed
- Physical or mental limitations overcome
- Helping someone in need
- Outstanding conduct or turn around in behavior
- Academic success or change in study habits
- Personal problems overcome or adjusted to
- Physical or mental limitations overcome
- Turn around success stories
- Participation in special events/activities

Nomination forms are available in your school office or can be downloaded from www.hummelstown.net/dotherightthing.

DEADLINE FOR ENTRIES – 20th of each month (October thru May)

Send nomination form to: Kathy Pepper, LD CTC Program Director
Lower Dauphin Communities That Care
29 Waverly Drive, Hummelstown, PA 17036

Schools may send via interoffice mail to: Kathy Pepper, DAC

NO FAXES ACCEPTED – NO EXCEPTIONS!

**DO THE RIGHT THING is a cooperative program of the
Hummelstown Borough Police Department and Lower Dauphin Communities That Care.**